

Enclosure No:	4/AWMSG/0417
Agenda item No:	8 – Draft Minutes of AWPAG Meeting 1 st March 2017
Author:	AWPAG
Contact:	Tel: 02920 71 6900 awttc@wales.nhs.uk

ALL WALES PRESCRIBING ADVISORY GROUP
DRAFT Minutes of meeting held on
Wednesday 1st March 2017 commencing 9.30 am
At the St Michael's Centre, 10a Pen Y Pound, Abergavenny, NP7 5UD

Voting members

Mrs Louise Howard-Baker (Chair)	Pharmacist, Betsi Cadwaladr
Dr Lisa Adams	General Practitioner, Abertawe Bro Morgannwg
Mrs Jane Barnard	Lay Member
Mr Alan Clatworthy	Pharmacist, Abertawe Bro Morgannwg
Mr Mike Curson	Pharmacist, Aneurin Bevan
Miss Sian Evans	Consultant in Pharmaceutical Public Health, Public Health Wales
Mr Stefan Fec	Community Pharmacist, Powys
Mrs Sarah Isaac	Pharmacist, Hywel Dda
Dr Sue Jeffs	Consultant, Aneurin Bevan
Dr Becky McGee	General Practitioner, Aneurin Bevan
Mrs Robyn Miles	ABPI Wales Industry Group
Mrs Bethan Tranter	Chief Pharmacist, Velindre
Dr Phil White	GPC Wales
Mrs Bev Woods	Cwm Taf University Health Board

In attendance (non-voting)

Dr Rick Greville, Director	ABPI Cymru Wales
Dr Rob Bracchi	AWTTC
Mr Richard Boldero	AWTTC
Miss Christine Collier	AWTTC
Dr Paul Deslandes	AWTTC
Dr Stephanie Francis	AWTTC
Ms Kath Haines	AWTTC
Mr Jamie Hayes	AWTTC
Miss Jessica Howells	AWTTC
Mrs Karen Samuels	AWTTC
Mrs Claire Thomas	AWTTC

In attendance (other)

Mr Tim Banner	Consultant Pharmacist Community Healthcare – All Wales (Agenda items 8.3 and 9.3 only)
---------------	---

Key of abbreviations

ABPI	Association of the British Pharmaceutical Industry
AWASH	All Wales Adult Service Heads Group
AWMSG	All Wales Medicines Strategy Group
AWTTC	All Wales Therapeutics and Toxicology Centre
CEPP	Clinical Effectiveness Prescribing Programme
COPD	Chronic obstructive pulmonary disease
GPC	General Practitioners Committee
NMC	Nursing and Midwifery Council
NOAC	Non-vitamin K oral anticoagulant
NPIs	National Prescribing Indicators

NWIS	NHS Wales Informatics Service
PAPIG	Patient and Public Interest Group
PPI	Proton pump inhibitor
SPIRA	Server for Prescribing Information Reporting and Analysis
WHSSC	Welsh Health Specialised Services Committee

1.0 Welcome & introduction

The Chair opened the meeting and welcomed deputy member Dr Phil White, representing GPC Wales. Members introduced themselves.

2.0 Apologies

Dr Peter Horvath-Howard	GPC Wales
Ms Lynette James	Medicines Safety Officer, Cardiff & Vale
Dr Sally Lewis	Assistant Medical Director/Primary Care Clinical Director, Aneurin Bevan
Mr Paul Fleming	British Generics Manufacturers
Ms Fiona Walker	Cardiff and Vale University Health Board

3.0 Declarations of interest

There were no declarations of interest. Members completed Declarations of Interest forms and Confidentiality agreements.

4.0 Chair's report

The Chair informed members that there were no items of note to report.

5.0 Minutes of previous meeting

The Chair thanked Dr Sue Jeffs for chairing the previous AWPAG meeting in December in her absence. The minutes of the previous meeting were checked for accuracy and agreed.

Matters arising:

PPI leaflet and Opioid Checklist – Welsh versions. It was agreed that these would be sent to Jane Barnard to share with Welsh-speaking contacts and to members of PAPIG from North Wales.

ACTION: Send documents to Jane Barnard and PAPIG.

6.0 Feedback from September 2016 AWMSG for information

The following documents were endorsed subject to minor amendments:

- [National Prescribing Indicators 2017–2018](#)
- [National Prescribing Indicators 2017–2018: Supporting Information for Prescribers](#)
- [Medicines Management Resource for Chronic Kidney Disease](#)
- [CEPP National Audit: Medicines Management for Chronic Kidney Disease](#)

The following document was presented to AWMSG for information:

- [National Prescribing Indicators 2016–2017 – Analysis of Prescribing Data to September 2016](#)

7.0 Best Practice Day 2017 planning

Kath Haines informed the group that the date for the Best Practice Day 2017 had now been confirmed as Wednesday 28th June. This day will follow the AWTTTC 15th Anniversary Conference, to be held on 27th June. Both events will be held at the Cardiff City Stadium.

Kath Haines informed members that a virtual sharing forum will be launched at the Best Practice Day. Kath Haines also fed back comments from the Best Practice Day 2016 and asked members to consider and discuss potential topics for inclusion in the agenda for the Best Practice Day 2017. Members broke into three groups to discuss topics for the agenda. These were then collated and members voted on their top five from the compiled list. The list of suggestions was as follows:

- Deprescribing (polypharmacy) 12 votes
- Patient perspective e.g. pain, homecare, discharge 10 votes
- NOACs 8 votes
- Multi-disciplinary work 8 votes
- Antipsychotics 7 votes
- Hints and tips for primary care 6 votes
- Biosimilars – high cost drugs, secondary care 6 votes
- Yellow cards 5 votes
- Urinary tract infection guidelines (nursing homes) 4 votes
- Opioids – pain – patient perspective 4 votes
- Anticholinergics 3 votes
- Pregabalin 3 votes
- Choose Pharmacy 2 votes
- Implementation – New Treatment Fund 2 votes
- Joint working with industry 2 votes
- Supply routes – alternative 2 votes

Discussion followed and it was noted that some agenda items might cover more than one of these topics. It was agreed that AWTTTC would use this list to arrange topics and speakers for the day. The Chair asked members to make suggestions or nominations for speakers. The following ideas were noted:

- Cluster pharmacists to speak about the polypharmacy topic.
- Medical students to present their projects on the topic of non-adherence to medicines.
- A patient could be invited to speak on one or more of the topics relevant to them.
- Separate primary and secondary care workshops e.g. biosimilars and hints and tips.

ACTION: AWTTTC to organise agenda from above list.

8.0 Documents for discussion

8.1 PPI and Dyspepsia Resource Pack – Review

The Chair directed members to the changes that had been made to the document, which had been highlighted in the text. Discussion followed regarding suggested changes and agreed action was noted. It was also agreed that the statement regarding the provision of a community-based *H. pylori* test and treat service should be removed, and readers should be directed to local guidance for *H. pylori* eradication regimens. It was noted that Appendix 1: Management of Dyspepsia required update including clarifying when urgent endoscopy is required. Members agreed that, following amendments, this document could continue through the process to AWMSG.

ACTION: AWTTTC to make amendments.

8.2 All Wales Multidisciplinary Medicines Reconciliation Policy and Guidance

The Chair provided the background to this document, and informed members that it had already undergone consultation, and that prompt publication was urgently required. Discussion followed, with some members commenting that this was a practical and well written document.

Concern was raised regarding inconsistencies in the way that different GP practices record medicines that are prescribed for patients elsewhere i.e. secondary care. It was also noted that it is implied but not stated that the patient should be informed if changes are made to their medicines list. It was agreed that the statement regarding the patient bringing their own medicines/list to hospital should be made more general as the document is applicable to all care settings. Other suggestions included incorporating over the counter medicines into the sources list, and also asking patients what they are taking the medicine for.

There was discussion around whether this document falls into the category of policy or guidance and it was agreed that it should be a policy document. It was pointed out that, as a policy, it should include provision for situations where things go wrong and outline the actions to be taken, along with timescales for adoption of the policy.

It was suggested that it may be useful for a medication reconciliation chart to accompany the patient as they move between care settings so that healthcare professionals can see where and when changes have been made.

The Chair noted the comments and agreed to communicate these to the All Wales Chief Pharmacists Quality and Patient Safety Delivery Group. The Chair would also confirm whether the document requires wider consultation.

ACTION: Chair to report discussion back to author and Quality and Patient Safety Delivery Group, and changes to be made as appropriate.

ACTION: Chair to confirm whether document requires wider consultation.

8.3 All Wales Guidance for Nurses and Care Home Providers in Respect of Medicines Administration and Support Workers

Tim Banner provided an update on the amendments to the *All Wales Guidance for Nurses and Care Home Providers in Respect of Medicines Administration and Support Workers* document. It was noted that the changes made to the document since the last AWPAG meeting in December 2016 were mainly technical. Additional stakeholders were suggested. The Chair confirmed that all actions from the last meeting in respect of this document had been completed. It was agreed that this document would now be sent out for consultation and then come back to the next AWPAG meeting in June.

ACTION: AWTTTC to add Healthcare Inspectorate Wales to stakeholder list.

ACTION: AWTTTC to send document out for consultation, and then bring back to next meeting of AWPAG.

9.0 Verbal updates

9.1 Shared Care Prescribing Guidance for the Treatment of Gender Dysphoria in Transwomen

Kath Haines updated members on the *Shared Care Prescribing Guidance for the Treatment of Gender Dysphoria in Transwomen* document. The document has not yet been sent out for consultation. A Task and Finish Group has been set up by WHSSC to look at the shared care protocol for gender dysphoria. Members were also informed that, at AWMSG, the question was raised as to why transmen were not included in this document and this comment has been fed back to WHSSC.

ACTION: Wait to hear from WHSSC before any further actions are taken.

9.2 All Wales Prescribing Guidelines for Asthma and COPD

Kath Haines updated the group on the *All Wales Prescribing Guidelines for Asthma and COPD* document. Dr Simon Barry has sent out a summary and questionnaire to primary and secondary care regarding support for these guidelines and feedback is currently being gathered. It is anticipated that the next draft of this document will be available to AWTTTC in early summer this year.

9.3 All Wales Review – Domiciliary Care Medicines Administration

Tim Banner informed members that he had met with Claire Thomas to identify stakeholders and to discuss the intended outcomes of the *All Wales Review – Domiciliary Care Medicines Administration* document. It was noted that it was taking time to engage with the right people, and it is anticipated that it will take 18 months–2 years for the document to be completed. A question on how the proposed document would be linked to community pharmacy services was raised, and Tim Banner informed the group that, at this stage, he is looking at the operational factors, but that Community Pharmacy Wales is aware of the work being done and will be a stakeholder. Tim Banner informed the group that the AWASH Chair supported this work and that he would be going to an AWASH meeting the following week to update the other members.

ACTION: Tim Banner to meet with AWTTTC following the AWASH meeting to plan next steps.

9.4 Prescription Handwriting Standards

Stefan Fec provided members with a background on this project, highlighting the issues faced as a result of poorly written prescriptions. It was suggested that input from dental and medical schools could be sought regarding the place of written prescriptions on the curriculum. Electronic prescribing in outpatient clinics was discussed; however, it was noted that some health boards have no capacity for introducing this. The Chair agreed to take this project to the All Wales Chief Pharmacists Quality and Patient Safety Delivery Group to ask for their involvement. Stefan Fec agreed to lead on the project and Sian Evans offered to provide links to dental team.

ACTION: The Chair to take to the All Wales Chief Pharmacists Quality and Patient Safety Delivery Group.

10.0 Process for the review and update of AWMSG-endorsed AWPAG documents

Chrissie Collier informed the group that there are a number of documents on the AWMSG website that are now due for review and requested that members agree a process to ensure that all documents on the website remain current. The group agreed to include a regular slot on the AWPAG agenda to discuss and prioritise documents for review, and archive documents no longer current.

Members highlighted documents that should be archived, documents that are still in frequent use and documents that should be prioritised for checking and, if necessary, review. Members volunteered to check individual documents.

ACTION: AWTTTC to forward documents to members as discussed and liaise on whether review is required.

ACTION: AWTTTC to write up the process for archiving/checking/reviewing documents and add to next meeting agenda.

11.0 Feedback from the All Wales Chief Pharmacists Group

Bethan Tranter updated the group on Chief Pharmacist workshops in progress.

Last autumn the Chief Pharmaceutical Officer wrote to Chief Pharmacists in Wales setting a challenge to the service to come up with a number of time framed objectives to further enhance the delivery of healthcare sustainability, efficiency and efficacy. These are based around six key themes:

- Reducing medicines-related harm
- Driving efficiency
- Acute stroke – Unscheduled care
- Workforce modernisation
- Shifting care
- Building capacity

In response to that letter, the Chief Pharmacists, as a group, determined this was a good opportunity to re-look at how we work collaboratively across Wales in order to move forward in the future. Six key workshops will be taking place from Monday 12th March until the end of April, involving a select group of stakeholders to develop action plans to progress the work. The “Reducing medicines-related harm” workshop has already taken place with the aim of developing a few short actions in relation to medicines in the residential and home care settings. Representation on these workshops comprises key players in the particular area being discussed. Each area will result in a piece of work to be carried out on an All Wales basis.

12.0 Any Other Business

The Chair informed the group that a nursing representative from the Royal College of Nursing (RCN) will be joining AWPAG.

The NPI Subgroup meeting for the NPIs 2018–2019 was discussed and it was agreed that the meeting would take place in May. The Chair requested any volunteers for the group to contact AWTTTC.

ACTION: Email members to ask for volunteers for the NPI subgroup.

12.1 Audit+ and baseline data

Claire Thomas gave an update on the Audit+ and baseline data and informed the group that NWIS have confirmed the Audit+ platform for monitoring the NPIs will be ready by April 2017.

12.2 Sharing practice data with regard to SPIRA access

Kath Haines updated the group on concerns that practices cannot obtain access to the SPIRA application on the Shared Services portal, because it contains data down to practice level which has not yet been agreed for sharing across Wales. Sian Evans agreed to contact Nathan Lester from the Public Health Observatory to see how far they have got with the data sharing issue.

ACTION: Sian Evans to contact Nathan Lester.

13.0 Date of next meeting – Wednesday 14th June 2017